

# IATUL Strategic Small Grant Programme

## Application

### Conditions

Applications for the IATUL Strategic Small Grant Programme are made on the application form, in accordance with the following conditions:

- These grants are to support the work of the IATUL Special Interest Groups (SIGs). The Co/Chair is usually the project owner and is responsible for the grant management.
- The application must set out the purpose of the project or activity, the benefits of the study programme and include a schedule, budget, and enclosed letter of support from the University Librarian.
- Applications must include a communication strategy that outlines how the findings of the study programme will be disseminated, including reporting after the tour via a report, blog, presentation or publication to the IATUL membership.
- The IATUL Board determines the amount of the grant with an upper limit of Euros 1,000 (bank transfer costs included) on the recommendation of the selection panel. Grants are usually limited to one per year.
- Within three months of the conclusion of the study programme, the grant holder must submit to the IATUL Office a brief report on the conduct and outcomes of the grant. The grant holder is encouraged to publish the findings in the professional literature and in their institutional repository and may be invited to make a presentation to an IATUL conference or other event.

Applications should be sent to the IATUL Office ([office@iatul.org](mailto:office@iatul.org)) using the attached form. Only complete applications will be considered.

### Attachments

- Letter of support from University Librarian.
- Application Form including budget plan, project breakdown and communication of the findings.

Applicant Details	
Name/SIG	
Project Key Contacts (name/institution/email address)	
Project Title	
Project Abstract	
Related Strategic Direction	

## Application Form

Project Owner	
Prenominal Title	
First Name	
Last Name	
Function	
Institution	
E-mail	
Telephone	
Institution IATUL Member #	

**Please briefly describe the purpose of the activity or project, the strategic priority supported and the benefit to IATUL members.**

**Project Schedule**

**Communication Strategy**

**Budget Plan (cost breakdown including co-funding if available)**

Bank account data (institutional)	

Further Comments	

Signature of Board Liaison	
Place, Date	Signature
Signature Head of requesting institution	
Place, Date	Signature
Signature SIG Contacts	
Place, Date	Signature

Return this form to the IATUL Office ([office@iatul.org](mailto:office@iatul.org)).