

IATUL Board Meeting
Sunday, June 12, 2022
12:00 – 5:00 Eastern Daylight Savings
Richter Library, 3rd floor Conference Room,
University of Miami Coral Gables campus
& Videoconferencing (Zoom)

Minutes

Attending:

- Anna Walek, President (AW)
- Charles Eckman, Vice-President (CE)
- Gerda Winkler, Treasurer (GW)
- Donna Bourne-Tyson, Secretary (DBT)
- Lars Egeland (LE)
- Kate Robinson (KR)

Via Zoom:

- Rita Pape (RP)

Invited guests: Anne Prestamo (IATUL 2022 co-chair); Ewa Cypukow, Kara Jones, Lilian Li

Regrets: Jill Benn (JB); Ujala Satgoor (US)

1. Welcome and Introductions

2. Approval of Previous Minutes

Minutes of March 30, 2022 Board Meeting — approved.

3. Business Arising (not covered elsewhere below)

- 3.1 Board nominations – Board approved 2 board members Prof. Xinwan Li, Shanghai Jiao Tong University, China, nominated by former Board member Shirley Wong; Michelle Blake, University of Waikato, New Zealand, self-nominated. DBT will contact the approved members to confirm they are still willing to join the Board and get a photo, to be announced at the Annual Assembly. AW announced that KR is willing to become Secretary which was enthusiastically received by the Board. DBT will copy KR on this as incoming Secretary.
- 3.2 Presentation of Honourary Membership to Reiner Kallenborn – update. AW will send letter to RK (drafted by DBT and approved by the Executive) before the General Assembly, to be announced near the end. AW will ask if he wants to say anything during the presentation. We will send him a printed certificate to commemorate the award.

- 3.3 Translation / Editing Service decision – resolution (AW/RP) – Decision made at last Executive meeting to cancel the service and RP informed Karl Hughes to let him know.
- 3.4 Request from Ukrainian Library Association – follow up (AW) — Letter was sent to IFLA but we are considering our response. KR noted that CILIP has written to IFLA to recommend a temporary suspension of Russian members, as an indication of solidarity with Ukraine. Board discussed distinction between violations of human rights and democratic principles, versus active invasions of other countries. Recommendation to suspend active cooperation with Russian member for the period of 2022, with regret, and to be evaluated again in 2023; will indicate that we look forward to renewed cooperation in the future. DBT and KR will draft a statement for the Board to review. We will also draft a proposal for the Ukrainian member. For the SIGs that have Russian members, we will need to let them know that active participation in the SIG is suspended. Add initials of the responsible person to inform the according SIGs/Russian members. We will post the statement on the IATUL website and circulate on the IATUL list, after letting the Russian member know. We will also offer Ukrainian libraries free access to professional development opportunities such as the December event in Zurich. We can reach out to the one Ukrainian member to see if there is something we can collaborate on with them. Add initials of the responsible person to contact the Ukrainian member. Current IATUL sponsors might also want to support attendance by Ukrainian professionals at upcoming IATUL events.

4. President's Report

- 4.1 Strategic Planning — AW announced that we will begin a new Strategic Plan after this year's Annual Meeting; CE suggested we include a member consultation during the Zurich meeting – ask what their priorities are for the next five years. AW emphasised the importance of Board involvement and asked CE to assist as VP. A separate meeting to discuss strategic planning is suggested, possibly for September. During the conference in UAE, there can be a session to review the draft if it is ready or a series of topics; model this on what LIBER did in Helsinki or Lille in 2018. AW will draft up the work plan and timeline for strategic planning after the conference.
- 4.2 Promotion of Member Benefits — deferred.

5. Treasurer's Report

- 5.1 2023 Budget Approval — GW noted budget will need to be revised upward for IATUL Office (personnel) costs to 30,000 EUR. The coming year will require conservative spending in order to balance and to accommodate the costs of the website refresh, or a continuation of judicious use of unrestricted net assets. Costs for this will be added to the internet hosting line in budget. 2023 budget with changes moved by GW, seconded by DBT, approved.
- 5.2 Financial update – first quarter 2022 — GW reported on spreadsheet uploaded to HiDrive — income has been healthy to date from membership fees. 3,000 EUR more than expected from memberships projected. Costs were higher in first quarter due to transition and take over of website hosting; also busiest time for the Office due to membership billing.
- 5.3 Audit report — Performed by Steuerberater (Tax Consultant) Joseph R. von Ranke, Löffler & Partner, Munich, Germany, on 12 June 2022. Records pronounced to be true and complete, cash account and deposited securities correct, no issues to report.

6. Membership Report

6.1 Update on numbers — 238 members, up by three since May, and no cancellations since May. Revenue 46,233.15 for membership to date. List of those who haven't paid, thanks to Rita for preparing the report.

6.2 Review of membership categories, Board composition and start date for term of office — proposed changes to constitution and rules of procedure shared by DBT. AW is suggesting we should revise the Rules of Procedure now, where that makes sense. There was agreement that the 3-year term of office should begin and end with the General Assembly, rather than the following January, with recruitment and transition planning beginning well in advance of the GA. Approval that 10 regular board members plus two are required, for a total of 12. DBT and KR will draft a motion for the General Assembly for the number of board members and time for start of term, possible change for associate member category. Addition of 2 members to be conveyed as required for inclusion and better representation. DBT will draft a schedule for existing board members, for transitioning off. Article that stipulates length of terms starting over when executive appointments made should be reviewed. Regarding the Ordinary and Associate member categories, agreement for Ordinary members that any degree-awarding institution is eligible; language will nuance this. Revision to constitution required and names of member categories can be reviewed — 'ordinary' not an optimal name.

7. Board matters

7.1 Self-review of the Board - review survey from previous meeting — For information, and please fill out the survey that will come out after this meeting.

7.2 IATUL Office Update — RP reported she is working on getting access to bank account for GW, regular office workflow, additional work for website, conference, upcoming fall seminar, extensive social media support. Number of hours per month is still more than stipulated in the agreement, which has been acknowledged by the Board.

7.3 Appointment of Board Secretary for 2023 — as mentioned earlier, KR has kindly agreed to serve in this role.

7.4 Call for Board volunteer(s) to oversee Grants & Awards, and Communications — CE suggested Communications could be an additional role on the Executive, or assign to the Vice-President, communications related to strategic planning and regular operations of the association, and the production of the newsletter. The Office could manage the grants and awards duties, in tandem with the Secretary. A schedule will be developed (VP, Secretary, Office) for the annual timelines to communicate grant and award opportunities, decisions, etc.

7.5 Board Executive meeting minutes — DBT suggested distribution to Board for information. Will be included in the Board packages from this point on, for information.

8. Conference and Fall Seminar Updates

8.1 Miami 2022 — Update — CE and AP reported 26 countries represented, 85 in person, 55 virtual in attendance. Conference budget is loaded in HiDrive; final budget to be presented at next Board meeting —projected \$15K deficit due to Board decision to run hybrid conference. Board approved covering the \$15K deficit — motion by GW, seconded KR, unanimous approval. Included AV costs for room set up, and Pheedloop. A hybrid conference is more expensive than either a virtual or in-person conference. President thanked CE and AP for their efforts and the benefits to the conference participants. Sponsorships were predicated on platform like Pheedloop being available for vendor

interactions with participants. Call for conference reporter volunteer from Board — LE volunteered with assistance from KR.

8.2 Fall Seminar 2022 – Update — ETH Zurich has sent a video to be played during the General Assembly as an invitation to participate. GW will be the Board participant on the program committee.

8.3 UAE 2023 — KJ and LL presented slides for the 43rd IATUL conference, March 13-17, 2023, in Dubai. Seven emirates in the United Arab Emirates. Two are represented by the conference organizers. Receiving strong support from Dubai Tourism. LL (Zayed University) is based in Abu Dhabi (capital), her university has campuses in Dubai and Abu Dhabi. One difference from previous conferences, there is no walking due to the climate, all transportation has to be arranged. KJ is at American University of the Sharjah. Time of conference is based on temperature and taking place before Ramadan. Discussion about hope that the conference will result in a profit, as in previous years; IATUL budget needs a profit of \$50,000 EU to balance. Our partnership with CNKI will be useful for promoting. Discussion about potential to delay to November 2023 if the pandemic interferes; would replace the Fall Seminar. Will delay the call for Fall Seminar hosts until after March event takes place in Dubai.

9. Grants and Awards

9.1 Conference Travel Grants – There were savings due to L. Luchi not being able to use hers; some savings redirected to one of the conference speakers for his virtual registration. LE, GW, KR volunteered for poster prize (below).

9.2 Irmgard Lankenau Poster Prize – Confirm Miami committee members (AW)

9.3 International Study Programme 2022 -- Call for applications — Agreement we will put out a call; RP asked to send this out, more discussion will take place regarding virtual internships as a possibility. Discussion about supporting cooperation among members will be included in SP.

10. Communications

10.1 Newsletter – Call for Board volunteer – covered above, will be folded into VP role, with thanks to CE.

10.2 Website – Update on ad hoc committee & CPO HANSER SERVICE proposal — Decision to agree to proposal from CPO to streamline website to 60 pages, and then as a second step to engage members to assess usability of website, provide suggestions on enhancements. RP and colleagues prepared estimate for website creation based on wireframe work the ad hoc website committee (AW, EC, other colleagues from Gdańsk and Dalhousie) – pages would be reduced to 60 pages from 1,000. RP to check with CPO regarding a split invoice between two fiscal years.

10.3 Social Media – Update (RP) — Significant improvement in social media in past few months, Board is very happy with efforts being made by RP.

11. Special Interest Groups (SIGs)

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11.1 Advancement of Library Services in Emerging Countries (SIG ALICE) proposal — deferred to next meeting in order to include US in discussion.

11.2 Information Literacy (SIG IL)

- 11.3 Research Data Management (SIG DATA)
- 11.4 Library Space (SIG Space)
- 11.5 Metrics and Research Impact (SIG MaRI) report submitted by Trish Wilson

12. Any Other Business — none presented.

13. Date of Next Meeting – October 5th, 2022. Special poll will be sent for separate meeting for SP.