

# **General Assembly Minutes**

**Tuesday 25 June 2019**

**16:30 – 17:30**

**Auditorium at University of Western Australia (UWA)  
Perth, Australia**

## **1. Opening of the General Assembly**

The President Ms Anne Horn welcomed all member representatives to General Assembly being held in Perth, Australia.

## **2. Approval of the Agenda**

The agenda circulated to members was approved without any amendments or additions.

## **3. Approval of the Minutes of the General Assembly Meeting held on Tuesday 19 June 2018, Oslo, Norway.**

4. The minutes of the General Assembly held on Tuesday 19 June 2018, Oslo, Norway were approved as a true reflection of the meeting.

## **5. Matters arising from the minutes**

There were no matters arising from the previous minutes

## **6. Membership report**

The President reported on the status of IATUL membership and reflected on the growth of the organization over the past few years. The new Board has been engaged in a membership drive which is beginning to bear fruit. At present the IATUL Community consists of Library leaders from 70 countries. Membership of participating libraries has steadily increased and now stands at a total of 260+ compared to 210 in 2014. A warm welcome was extended to the new members present at the Perth conference. The retention of existing membership has been identified as a key strategy for the Board to ensure sustainability of the association.

## 7 Treasury report

The Treasurer Mr Howard Amos gave a detailed report of the association's financial situation and the highlights include the following:

- Financial sustainability
- Providing value to members
- Realising benefits (2018 Returns; Fees & Income and Expenditure)
- Financial audit
- 2019-2020 Budget

2018 was a good year despite the fact that long term assets depreciated substantially. The Treasurer presented the Audit Report for January to December 2018 and reported that the IATUL records were found to be true and complete.

The following are some of the highlights of the report:

- Income from membership €32 383
  - Events Income € **84 186** (Oslo conference €42 778 registration + sponsorship)
- The Savings Account which includes the Cheque account and MLP investments stands at €**57 126**
- The Liabilities account stands at €43 513 compared to a planned budgeted amount of €**46 860**.

The 2019 budget planning will be similar to previous budgets. A total of €2000 was allocated towards the Travel Grants programme in 2019 whilst the International Study Programme remains at €4000 per recipient.

## 7. Board matters

The current Board are as follows:

- Anne Horn President (Sheffield, United Kingdom)
- Charles Eckman, Vice President, (Miami, USA,)
- Howard Amos Treasurer, (Dunedin, New Zealand)
- Jill Benn (Perth, Australia)
- Lucille Webster Secretary, (Durban, South Africa)
- Donna Bourne-Tyson (Halifax, Canada),
- Lars Egeland (Oslo, Norway, 2018)
- Janardhanan Vijayakumar (KAUST, Saudi Arabia)

The following Board members stepped down at the end of 2018 at the conclusion of their terms:

- Reiner Kallenborn (President)
- Gwendolyn Ebbett (Vice President)

- Elisha Chiware (Secretary)

## **8. Governance and Constitution**

IATUL is registered as a not-for-profit organization in Germany. The Board is currently working on an authorised English version of the constitution and rules of governance. Members will receive communication in due course and the updated version will be available on the official website.

### **Developing IATUL's Strategy and Our Aspirations for 2020 – 2022**

In developing IATUL's strategy for the period 2020-2022, the President introduced survey questions to the general assembly. The questions are as follows:

- ✓ What do you see as the purpose of IATUL and the value of a global community?
- ✓ What are the three big challenges you face as a Library Director? To assist with these, are you seeking
  - collaborations
  - conversations
  - new knowledge and ideas (specify topics of interest)
  - leadership development and programmes (areas of interest; modes of delivery)
- ✓ Do you participate in IATUL events (Annual Conference, Seminars, Workshops)? If not, why not? Are you interested in hosting an event in your region/at your institution?
- ✓ Are the Special Interest Group topics of relevance to your institution?
- ✓ Are your needs for engagement around these topics being met by other groups at an international level? If so, who?
- ✓ Are there new themes/topics that you would like to see IATUL include in its Strategy for 2020-22?
- ✓ Are there new services you consider would be of value to the IATUL community?
- ✓ Is there anything else you would like to tell us about IATUL and its services?

The survey will be administered during August/September 2019.

## 9 Administration (IATUL office)

The IATUL administrative offices are based at the Technical University of Munich (TUM) in Germany. Responsibilities of the IATUL Office include:

- Administration and finance (Registration of Association, Member administration)
- Event management and development (Annual Conferences and Directors' Seminars; member/regional events and workshops)
- Communications, website and social media (with assistance from Board Members)

## 10 Activities and Initiatives

The President reported on the activities of the special interest groups:

### **SIG ALICE. Special Interest Group for the Advancement of Library Services in Emerging Countries**

The chairperson for SIG ALICE is Bethany Wilkes from Yale-NUS College, Singapore.

The main goals and projects of this interest group are as follows:

- ✓ Developing a Union Catalogue for Cambodia: beginning with two libraries in Phnom Penh
- ✓ Coaching Programme: Pilot project with Cambodian librarians, the plan is to expand to other countries (currently identifying coaches and partners)
- ✓ Webinars: 3 upcoming webinars to provide professional development opportunities for Cambodia
- ✓ Aim is to expand to expand members and engage with librarians from emerging countries.

### **SIG DATA. Special Interest Group for Research Data Management**

The chairperson for this interest group is Cameron Riopelle from University of Miami, USA. Regular live webinars are held on Research Data Management. Speakers hail from internationally recognised organizations, including OCLC and Springer Nature. Recent seminars include the May Webinar which covered the RDM Service Space & Scoping the University RDM Service Bundle. The upcoming July 2019 Webinar will cover incentives for Building RDM Services & Sourcing and Scaling RDM Services. Members from institutions in Saudi Arabia and Australia have been added to the SIG DATA working group. The SIG is a good source of education for members interested in RDM and related services

### **SIG IL. Special Interest Group for Information Literacy**

The chairperson for this group is Simone Kibler from Technische Universität Braunschweig. New members from Norway and Australia have recently joined this group. Regular online meetings are held for knowledge sharing and the Webinar series

continues with guest speakers drawn from the IATUL membership. Members of the group are encouraged to represent their work/projects at conferences

### **SIG MARI. Special Interest Group for Metrics and Research Impact.**

The chairperson for this group is Trish Wilson from Victoria University of Wellington, NZ. The group constitute eleven (11) members from nine (9) institutions who meet bi-monthly via Zoom. The focus of the group has been on knowledge sharing and topics under discussion include:

- ✓ Research development skills for early career researchers and doctoral students;
- ✓ Workflows for research project support;
- ✓ Staff capability/capacity building.

There is planning underway for a professional development tool for research metrics and impact using the *23 Things construct*. A survey has been compiled surveying IATUL members on services they offer and tools used for research metrics/impact.

### **Proposed new SIG for Library Space and Special Services**

During the General Assembly the President indicated that there has been a request to an additional SIG for IATUL. The name proposed for the new interest group is IATUL SIG for Library space and user services

Board member Mr Lars Egeland provided the following premise for the establishment of the SIG:

The Library space and the services within that space is important for the way the library is perceived and understood by our users. The physical library is an important learning commons. What services should be available in academic libraries to support their learning?

The library premises should cater for different learning styles, such as group work or quiet study, arrange project space or space for practicing different professional skills and in addition offer computers and other technical equipment. The university library should offer a wide variety of support, ranging from how to search databases, referencing techniques, study support and computer help desks.

An IATUL Special Interest Group for library space and user services should comprise all the services given in the library premises and be an arena for discussions and exchange of ideas across systems and cultures. The topics can include:

- How do we organize our in situ services?
- What services should we offer to our patrons in the library?
- How do we meet our users?
- How do we use the library space?
- What competencies do we need to meet the needs of our future students and researchers?

Members were encouraged to express their opinion on the above and it was clear that there was full support for the initiative of the establishment of the SIG. More information on this SIG will be available via the website and newsfeeds.

## **11 Forthcoming events Directors' Seminars**

- The IATUL Seminar 2019 will be hosted by the Gdansk University of Technology Library in Poland. The theme of the seminar is *Organizing the Open Science Framework – Strategies and Legal Aspects*. It will take place from 9-11<sup>th</sup> December 2019.
- The 2020 seminar will take place in Innsbruck, Austria. Dates and themes to be advised.
- The host for the 2021 seminar will be announced closer to the date.

### **IATUL Conferences**

- 41st Annual Conference in Porto, PORTUGAL. 12 -16 July 2020. The theme is bridging universities and Society: libraries as connectors
- 42nd Annual Conference in Miami, U.S.A. 2021. Dates and themes to be advised.

Other activities and benefits of the association include the following:

- IATUL's International Study Programme – an annual grant of €4000
- IATUL Travel Grant Programme – an annual grant of €1000
- IATUL Academic Translation and Editing Service – limited to IATUL members only.

The President reported that the following were the recipients of the 2018 IATUL Travel Grant to attend the conference in Perth:

- Mr Lucas Dosung, Solomon Islands National University, Solomon Islands,
- Ms Christine Abrigo, De La Salle University, Philippines

## **9. AOB**

There were no other matters to consider.



## **10. Next Meeting**

The next General Assembly will be held on Tuesday 14 July, 2020 during the 41st IATUL Annual Conference in Porto, Portugal