

# IATUL BOARD MEETING

3 and 5 June 2012

National Library Board, Singapore

## **PRESENT**

Ainslie Dewe (AD) **Chair**

Elisha Chiware (EC) **Secretary**

Irma Pasanen (IP) **Treasurer**

Choy Fatt Cheong (CFC)

Marek Gorski (MG)

Louis Houle (LH)

James Mullins (JM)

Alena Ptak-Danchak (APD)

Imogen Garner (IG)

Reiner Kallenborn (RK) (for IATUL Task Force projects report)

Gillian Barthorpe (GB) (for website report)

Regina Schmidbauer (RS) (for IATUL Administrative Office)

### **1. Apologies**

No apologies were received.

### **2. Minutes of the Board meetings held in Melbourne October 28, 2011**

The minutes of the Melbourne October 28, 2011 Board meeting were confirmed as accurate.

### **3. Matters arising not elsewhere on the agenda**

The Board is concerned with postings on the IATUL listserv that seem to be self promoting individual rather than advance the objectives of the association. It was agreed that the situation will be monitored for another month and if there was no change then the Board will take action on the posts.

### **Actions**

- a. Monitor listserv postings for a month and take action if there is no improvement in the nature of the postings (AD).
- b. All the IATUL Administrative records still in Ireland at Dublin City University should be digitized. EC, RK and RS were tasked with following up with Paul. (EC, RK, RS).

### **4. Actions not on the agenda**

- a. IG to redraft the Vision statement (IG)
- b. Quality Management group to be coordinated by Debbie Becker from CPUT (EC, RK)
- c. Ms. Leiss (TUM) takes over coordination of the Information Literacy group
- d. Leadership Academy Files to be uploaded onto Elgg (RK)
- e. Investigate the use of UNESCO coupons to pay IATUL membership by African countries (EC)
- f. Approach Gwen Ebbett for possible Board membership to replace LH at end of his term in 2012 (LH)

- g. Discussions on possible changes to the constitution regarding ordinary membership category during the AUTUM Board meeting in Bangkok (All)

## **5. Projects**

RK made a report on the Task Force activities and highlighted the following:

- That an article on IATUL is now on Wikipedia
- An IATUL Facebook account is to be set up
- Automated transfers of IATUL alerts into Facebook will soon be set up
- Elgg the file sharing platform for Board members and other interest groups will be linked to Facebook
- Consideration must be made to open up Elgg to be a discussion platform for IATUL members
- EC proposed Debbie Becker of CPUT to be the new champion for the Quality Management group
- Ms. Leiss of TUM to take over IL group. An IL webpage will be included into the IATUL website
- Maintain a wish list for expressions of interests in events and projects by members
- Use November seminars as a hub for initiatives with potential new members
- MLIS theses project – sponsor a project within a university that would market and sell IATUL’s goals; set up project within a university to carry out potential analyses of IATUL status; support and supervise MLIS library networking project with organizations like EIFL.

Other suggestions from board members include:

- Support cross country cooperation in e-science
- Support libraries to become integrated universities’ centres for information management
- Create the World Energy database of research materials (EC)
- Set up the IATUL Leadership Academy
- Seek funding from LIBER/UN/UNESCO to support projects
- Support the Open Access week (APD)

### **Actions:**

- a. RK to set up Leadership Academy files on Elgg and board members to provide input within the next three weeks (by 1 July 2012) and discussion should centre on the possibilities/practicalities of running such a project.

## **6. Website and related matters report**

GB reported. The usage of the website continues to grow especially towards the annual conference. AUT continues to manage the website on contract for IATUL. Special interest group on Information Literacy has been set up Elgg and GB suggested that there should be further enhancements which include news items of interest from Board members. It was agreed that a group photo and individual photographs of the Board members should be posted on the website.

### **Actions**

- a. All members were requested to send their photographs to Regina Schmidbauer.
- b. CFC was asked to provide the Board photo taken in Singapore to Regina Schmidbauer.

## **7. Strategic Plan**

AD noted the need to review the current Vision Statement of the Strategic Plan. The statement of purpose remains relevant as it is drawn from the association’s constitution. AD further suggested that future Board meetings should ideally be conducted around the strategic aims and objectives

of the association and that each Board member should be assigned a specific area of responsibility. Currently the following board members are responsible for the following:

IG – Review the Vision statement

JM – Repositories

LH – membership surveys

APD – Open Access and role of IATUL

CFC – 2012 Autumn Board meetings preparations

Some of the possible areas that the association could focus on include:

- Mentorship programme closely linked to the proposed leadership academy
- Development of university librarianship
- Creating a friendly environment for upcoming professionals and provide opportunities for bonding with older members
- Changing role of LIS
- The challenge of bringing people with science and engineering backgrounds to work in libraries
- E-Science – to encourage librarians to enter into the research cycle
- Changing environment of scholarly communication
- Relationships with publishers and the future of open access

## **8. Financial report**

IP presented the latest financial report to the Board. The financial position of the association is healthy. A total income of €44 121.00 was received in 2011. Assets are now totalling €140 085 which includes all investments. While a total of €17 965 was budgeted for operational expenses in 2011 the association spent a total of €12 374 and the differences is due to reduced pressure on expenses. More money was also budgeted for travel expenses than what was spent; again this was due to the reduced claims by Board members on this account. The President recalled that, travel claims should only be made for the Autumn Board meeting as it was expected that non-Board members' institutions would cover their costs for the annual conference.

The Warsaw conference made a small profit.

The extra cash that the association is currently holding continues to threaten its charitable status under Germany laws and it was agreed that ways should be found to spend the money especially on projects that would benefit the general membership.

The 2013 budget will be fixed on 2012 figures without any changes.

The President and all Board members acknowledged Ms. Regina Schmidbauer's work in assisting the Treasurer to manage the association's funds.

## **9. Membership report**

A membership report prepared by Regina Schmidbauer of TUM was discussed. There are currently 214 members; a drop from 226 members in 2011. A total of 28 members cancelled their membership and 11 new members from East Asia joined in 2011/12. Six existing members had not paid membership fees for 2010 and 2011. By May 2012 a total of 37 members had not yet paid their membership fees and overdue notices will be posted in July 2012. The drop in membership is partly blamed on budget problems of members and the lack of projects that benefit the general membership.

The Board discussed the need to market the organization more and highlight some of the projects currently underway; e.g. the e-science initiatives by TUM, CPUT, NTU and DCU. JM pointed out that there are far too many platforms/organizations dealing with issues relevant to scientific

and technological university libraries and that there was need to clearly define our role if we are to retain our current membership.

A new member from India from a private company has been admitted as an associate member. Another request was received from India on possibilities of hosting the conference and membership on the Board. The President had responded to these queries. However it was felt that there is need to revisit the constitution.

It was noted that it was difficult to get new members from China mainly due to language barriers. EC suggested that African countries that have foreign currency access problems should be encouraged to use the UNESCO Book Coupons.

### **Actions**

- a. It was agreed that Regina should contact EC with requests for cancellations and EC would then contact regional representatives to try convincing members to stay in the association.
- b. Review constitution on membership category matters during the Autumn Board meeting in Bangkok
- c. EC is to investigate the possible use of UNESCO coupons by African countries to pay IATUL membership.

### **10. Board membership and nominations**

AD's 2<sup>nd</sup> term on Board ends in 2012 and as result the Board will nominate a new President. AD had consulted the Board's executive (EC and IP) and other members to recommend previous Board member RK to take over as President in 2013. There was a unanimous agreement on the recommendation and the proposal would be taken to the GA for final endorsement.

Other Board membership stands as follows:

CFC term ends in 2012 and agreed to extend to 2015

MG and LH 2<sup>nd</sup> term end in 2012

JM term ends in 2013

EC and IP terms end in 2014 and agreed to extend for another three years to 2017

The Board agreed to approach Gwen Ebbett from the University of Windsor as a possible replacement for LH and that there was need to find a replacement for MG to represent East Europe.

### **11. Conferences**

CFC presented a final report on the 2012 conference and noted that 178 delegates had registered to attend the conference.

CFC presented information on the recipients of IATUL 2012 Travel Grants who are mostly from South East Asia and India.

EC presented the outline, budget and important dates of the planned conference in Cape Town, South Africa in 2013. The theme of the conference will be "Doing it together: effective collaboration in scientific and technological university libraries". A list of possible keynote speakers was presented.

The 2014 Conference will be held in Helsinki in Finland and the 2015 Conference at TIB in Hannover, Germany.

## 12. Autumn Board meeting and seminar

RK presented on the forthcoming seminar to be held in Bangkok in November 2012. The theme of the seminar is “Innovation management: what’s now and what next” and will be held at the Pullman Bangkok King Power Hotel. Board meeting will be held on Wednesday 7<sup>th</sup> November and the seminar on 8 and 9 November, 2012. All Board members have been invited to make presentations on innovation management perspectives in their countries/regions. AD indicated that Board members can claim up to €1 000 towards travel expenses and that the executive Board members can claim the budgeted amounts for 2012.

## 13. Portfolio reports

It was agreed that Board members will be responsible for the recruitment and retention of membership in their regions as follows:

- JM - USA and South America
- EC – Africa and Middle East
- CFC India and Asia
- LH – Canada
- APD – Ireland, UK and France
- RK – Europe
- MG – East Europe
- AD- Australia and New Zealand
- IP – Scandinavia

## 14. AOB

There were no other matters to consider

## 15. Date, time and place of next Board meeting

The next Board meeting will take place on Wednesday 7<sup>th</sup> November 2012 in Bangkok at a venue and time to be announced.

### Consolidated Action Checklist – June 2012 – November 2012

Action	Responsibility	Due date
1. Monitor listserv posting for a month and take action if situation does not improve	AD	End of July 2012
2. Digitization of IATUL Administrative records still at Dublin City University	EC, RK, RS	No set date
3. Redraft Vision statement	IG	To be finalized in Bangkok
4. Upload proposed leadership academy documents on Elgg	RK	End of July 2012
5. Investigate use of UNESCO coupons for payment of IATUL membership by developing countries	EC	To Report back in Bangkok
6. Approach Gwen Ebbett to replace LH on Board	LH	During Singapore Conference
7. Changes to constitution re-ordinary membership category		During Autumn Board meeting
8. Forward photos for IATUL website	All	August 2012

Board Photo for Website	CFC	August 2012
9. Membership cancellations to be forwarded to EC for distribution to regional Board representatives	RS, EC, All	Ongoing