

# **THE MINUTES OF THE IATUL BOARD MEETING, EDINBURGH**

The IATUL Board Meeting 2002:3 was held on Saturday, 9th December 2000 at the Heriot Watt University Library, Edinburgh, U.K.

**Present:** Michael Breaks - President, Nancy Fjällbrant -Immediate Past President, Leo Waaijers - Treasurer, Sinikka Koskiala - Secretary, Gaynor Austen (points 5 and 6; by videolink), Murray Shepherd, Lee Jones

## **1. Apologies**

These had been received from Egbert Gerryts and Marianne Nordlander.

## **2. Approval of the agenda**

The agenda was approved.

## **3. Minutes of the Board Meeting from the 2nd and the 7th July, 2000, in Brisbane, Australia**

The minutes were approved.

## **4. Minutes of the IATUL General Assembly on July 7, 2000 at the QUT, Brisbane, Australia**

The minutes were approved.

## **5. Report of the IATUL year 2000 Conference in Brisbane**

Gaynor Austen reported that the net income from the conference was AU\$ 29487,24, so the IATUL share is about AU\$ 15000.00. It was decided to incorporate the changes Gaynor suggested to the Conference Manual. The sponsorship sheet will be included as an example and the Copyright Form is prescriptive. It was agreed that Gaynor would send the IATUL email list compiled in Brisbane to Leo Waaijers.

## **6. Web Management Proposal**

Gaynor presented a proposal for the complete redevelopment of the IATUL web service. The discussion focused on what elements the Board Members wanted to have included. It was agreed that at present IATUL needs a strong web presence. Since it had been

decided earlier that there would be no print version of the IATUL News from the beginning of 2001, there would be considerable savings, which could be shifted to the work on the web.

A question arose whether parts of the IATUL web should be passworded, since it will have value-added material. Gaynor's response was that the issue of passwording is complicated. Already the keeping of an up-to-date email list means a lot of work. Now the IATUL Conference Proceedings are given freely on the web. It was suggested to use IP-addresses instead of passwording. Gaynor responded that they would prepare a suggestion on how to organise the password / IP / free access. Murray Shepherd stressed the importance of planning carefully the IATUL visual image on the web. It was decided to keep the traditional IATUL colors, red, black and white. Nancy Fjällbrant announced that Chalmers can keep up the present IATUL website as long as necessary. Nancy also promised to take care of the past print issues of IATUL publications and the incoming claims and other related matters. The estimates of costs presented by Gaynor were considered reasonable. In answer to the question whether the annual maintenance costs would be flexible Gaynor stated that exact figures could not yet be given. They would be starting the work on the web in February 2001 after the Australian vacation season was over. All in all, it was decided that:

- a) the IATUL red, black and white colors will be retained.
- b) in 3 years time there would be a decision made whether IATUL will continue with QUT or put the web development and upkeep out for tender.
- c) the web address will be IATUL.org
- d) the QUT proposal and costing was accepted, but Gaynor will present a more detailed version. This will be screened by Michael Breaks and Murray Shepherd, who will also check each phase of development.

## **7. Financial report**

The Treasurer presented the financial report. The budget for 2001 was discussed. It was decided to suggest to the 2001 General Assembly in Delft to increase the Membership fee to 120 Euros or equal US\$ of the day in order to ensure an ongoing organisation with increased activity. The membership fee for the sustaining members is 500 Euros. It was also decided that the IATUL reserves should be used only for onetime projects, not to support the continuing running of organisation. The Treasurer is now following the previously approved decision where, if the membership fee is not paid by the end of the year, the member cannot attend the next year's conference on membership rate.

The prizes awarded in Brisbane were confirmed as follows:

Essay Prize: GBP 100 to both.

Poster Prize: GBP 50 to both.

It was decided that the Treasurer will ask Gaynor Austen to pay the prize money to the winners (3 out of 4 were Australians) out of the IATUL share of the conference profits.

On the expenses for 2001 the following decisions were made:

- a) The Essay Prize and the Poster Prize would be 250 Euros each in 2001.
- b) The President of IATUL should attend 2 ICSTI meetings in 2001, allocation to be made in the budget

- c) The expenses of the Board in 2001 were estimated.
  - d) For the web development at QUT 23300 Euros were reserved.
  - e) For the web maintenance at QUT 11200 Euros were reserved.
- It was also noted that in the future, when videolinks will be used more during the Board meetings, the cost estimates should be budgeted as well.

### **8. Funding for travel**

The President stated that the meetings should be systematised so that most Board Members could attend the Board Meetings. It was suggested that ideally IATUL should cover the travel costs to the Board Meetings, but this is really beyond the means of IATUL, since the Board Members come from four different continents.

During a Board Meeting of the Crete Conference in 1999 a decision was made to allocate a travel allowance to Board Members to attend the Board meetings. The amount was tied to the amount of the membership fee. It was now decided to detach the allowance from the amount of the membership fee and fix it to US\$ 120. In 2001 this amount will be paid to the Board Members whenever they attend an IATUL Board meeting. The decision will be reviewed in a year's time, at the December 2001 Board meeting.

### **9. Membership report**

The following new members were approved and welcomed to the IATUL family:

#### **Ordinary members:**

Ms Susan McKnight  
Deakin University Library  
Australia

Ms Ruth Quinn  
Northern Territory University Library  
Australia

Professor Gerry Anderson  
Educational and Academic Services  
University of Ballarat  
Australia

Mr. Bangalore Ramesh  
Karnatak University Library  
India

Ms Helen Renwick  
Massey University Library  
New Zealand

Ms Hannelore B. Rader  
University of Louisville  
Ekstrom Library  
USA

Mr. Barton Lessin  
Wayne State University  
Science and Engineering Library

USA

Czech Technical University Libraries,  
sponsored by the Arizona State University Libraries

**Associate members:**

Ms Elena Vvedenskaia  
The Institution of Engineers, Australia, Library  
Australia

Mr. Saleem Muhammed  
Punjab Forestry Research Institution Library,  
Pakistan

It was suggested that there should be a subsidising program for potential IATUL members from poorer countries. Lee Jones promised to prepare a suggestion.

**10. Future Conferences**

**a) IATUL 2001 Conference in Delft**

Leo Waaijers presented the draft for conference program and the preliminary budget. The attendance target is 150 full registrations. Some of the potential sponsors still have to be contacted. The Board approved the plans.

**b) IATUL 2002 Conference in Kansas City, Missouri**

Lee Jones presented a draft outline for program content. The proposed theme is "Partnerships, Consortia and 21st Century Library Service." He also informed that the conference organised by Linda Hall Library will take place at the University of Missouri in Kansas City.

**11. IATUL Publicity Materials**

Murray Shepherd is planning these materials. Nancy Fjällbrant promised to edit the 2001 IATUL News in electronic form only.

**12. Matters arising from the Brisbane Board Meeting Minutes**

Point 15 c) CHEST has approached IATUL members with an offer to investigate the inclusion of IATUL libraries into the CHEST-negotiated consortia licencing schemes.

**13. Matters arising from the 2000 General Assembly in Brisbane**

Point 10. The Essay Prize and Poster Prize: the allocated prize moneys are to be sent to the listed prize winners (see point 7 above).

**14. Proposal from Pal Vasarhelyi, Budapest University of Technology and Economics.**

In his letter Pal Vasarhelyi suggested several ideas for IATUL activities as well as for joint efforts. It was decided that the President will answer Mr. Vasarhelyi.

**15. Cooperation with IFLA Science and Technology Section and the CESAER group**

It was noted that several IATUL members are also members of the above mentioned groups, and thus cooperation would be most natural.

## **16. Any other business**

None.

## **17. Date, Place and Time of Next Meeting**

It was decided that the IATUL Board will meet on 27th May, 2001, at 9:30, in the Delft University of Technology Library.

Sinikka Koskiala

IATUL Secretary

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