

**IATUL BOARD MEETING**  
28 October 2011  
La Trobe University, Melbourne

**PRESENT**

Ainslie Dewe (AD) **Chair**  
Elisha Chiware (EC)  
Choy Fatt Cheong (CFC)  
Marek Gorski (MG)  
Louis Houle (LH)  
Reiner Kallenborn (RK) **Treasurer**  
James Mullins (JM)  
Irma Pasanen (IP)  
Paul Sheehan (PS) **Secretary**  
Gillian Barthorpe (GB) (for website report)

**1. Website report**

GB reported. Papers from the 27<sup>th</sup> October seminar are to be posted to the web site. Regina Schmidbauer is updating contacts on the web site but usually this is done by the web manager. The list of country contacts is to be looked at and amendments reported to Regina Schmidbauer. The web contract, including the hourly rate charged, is to be reviewed. A Facebook presence for IATUL was discussed.

**2. Apologies**

No apologies were received

**3. Minutes**

The minutes of the Warsaw Board meeting were confirmed as accurate.

**4. Matters arising/Actions**

There were no matters arising which were not on the agenda

**Actions**

The copyright form is now amended

The GA agenda should include names and terms of office of Board members  
Company information. IATUL is now officially based in Germany. AD and EC are to send copies of their IDs and their addresses to TUM. There are no longer any links with the Netherlands. Members are to be informed of changes in the President's report.  
Archives. PS has given all electronic files to EC. The possible digitisation of the paper records, currently in DCU, was discussed. RK is to consider and cost.  
Digitisation of IATUL proceedings – no record of how much has been done in Delft  
World Wide Science Alliance. AD made further contact on this when in Beijing

Actions:

AD and EC are to send copies of their IDs and their addresses to TUM

Members are to be informed of changes in the President's report

RK is to consider and cost digitisation of paper records currently held by DCU.

## **5. GA Minutes**

The draft minutes were discussed

## **6. Financial report**

RK spoke to the circulated financial report.

The financial position is healthy. Some investment account values diminished during a difficult financial year, but the strategy of placing the bulk of investments in German bonds has proved to be a very good decision. Savings and investments now amount to more than €160,000 and the Association has been advised that it needs to reduce this in order to protect its charitable status.

The annual conference surplus figure for Leuven is now available - €13,000. The estimated surplus for Warsaw will be approximately €800.

IP visited Munich to discuss handover of the Treasurership. Treasury administration will continue to be performed in TUM. Regina Schmidbauer will be employed by IATUL in carrying out this work. Her attendance at conferences will be supported by IATUL.

## **7. Membership report**

A membership report prepared by Regina Schmidbauer of TUM was circulated.

There are currently 226 members. Three members who have outstanding subscriptions since 2009 will be deleted. A large number of Stimulate memberships have lapsed.

JM suggested that consideration be given to Stimulate type memberships, based on the region where the annual conference is to take place, each year.

IP pointed out that Scandinavian countries required e invoices.

## **8. Annual conferences**

2012 Singapore. CFC tabled a conference progress report. The targeted number of delegates is 200. It is hoped that delegates from mainland China may register. A list of suggested keynote speakers was considered.

The conference will be held at the Nanyang Executive Centre from the 4<sup>th</sup> to the 7<sup>th</sup> June 2012

2013 Cape Town. Planning is underway. Two committees have been set up to manage outreach to African and Arab countries. The conference will be held in an international convention centre in Cape Town to facilitate delegate travel and transport.

2014 Helsinki and 2015 Hannover were confirmed.

## **9. 2012 Autumn conference**

A number of possible venues were considered. A decision will be reached after further consultation.

## **10. Strategic plan**

Comments on AD's draft are to be posted to Elgg by the end of November 2011

## **11. Board membership and executive posts**

Reiner Kallenborn and Paul Sheehan will complete their Board terms and step down from their offices in December 2011.

Irma Pasanen (Finland) and Elisha Chiware (South Africa) will take over as Treasurer and Secretary respectively, with effect from January 2012.

Contacts will be made with prospective Board members in the coming months.

## **12. Projects IATUL task force**

Elgg is a file sharing and communication platform which is proving very useful for conducting IATUL Board business. It was agreed that it should be maintained. There is potential for more groups. It was agreed to set them up as small groups initially, chaired by a delegated person.

Task Force. RK spoke to his circulated paper and indicated potential areas for action – e-Science project, workshop that could be held early in 2012 in Munich and the development of Elgg, The Task Force is to be supported and provided with a budget. The four initial members of the task force, RK, CFC, EC and PS were confirmed. Budget request will go to the Board for approval. The MLIS/leadership project will be developed and brought back to the Board.

## **13. Portfolio reports. The current position is**

- \*South America and Spain
- IP Europe (General)/ Scandinavia
- \* Netherlands/China
- AD Australia/New Zealand
- CFC India/ Asia
- LH Canada
- \* Middle East
- \*Germany
- JM USA
- \*Ireland/UK/France

Portfolios marked with an asterisk are to be assigned/ re-assigned

The next Board meeting will take place on Sunday 3<sup>rd</sup> June 2012 in Singapore, at a time and place to be decided.