

# **Minutes of the IATUL Board Meeting on Friday, 1 June, 2001 at 1 p.m. at the Delft University of Technology Library, Delft, the Netherlands**

## **1. Present:**

All except Nancy Fjällbrant and Judith Palmer  
Anja van den Berg (pt 5)

## **2. Agenda:**

Since this is a continuation of the Sunday, 27 May, Board Meeting the same agenda applies.  
The numbering of points here refers to the common agenda.

## **5. The 2001 Conference at the TU Delft**

Anja van den Berg presented the preliminary feedback collected from the conference evaluation forms:

- 5 day conference considered too long
- 5 minute presentations were liked
- quality of conference papers was considered good
- workshops not all good
- organisation of the conference was considered good
- parallel sessions not appreciated
- more time between sessions and evening programs needed
- more signposting and information on what was happening where
- Wednesday boat trip was appreciated.

## **6. IATUL website development**

The questions on Gaynor's report were discussed and the numerous details were defined and decided on.

It was also decided that from now on the Conference Organiser will produce the CD-ROM Proceedings on the conference budget. Leo will get the CD-ROM specifications from Nancy Fjällbrant.

**Update Conference Manual:** production of the CD-ROM Proceedings by the Conference organiser. Several other updating items mentioned in Gaynor's report. Michael will update the Manual.

## **7. Financial report**

The list of 18 members with unpaid dues from 1999 and 2000 was distributed. Each Board Member will get in touch with some members to inquire about their continuation as IATUL members.

## **8. Membership report**

The membership application and approval procedures were discussed. The application form is on the web and when filled and sent will be forwarded to the Secretary's email address. After the Secretary has checked that the applicant fills the membership criteria, the application is forwarded by email to the Board Members with an approval deadline date. No answer from Board Members means approval. If the Board approves, the Secretary will notify the applicant and send the information on the new member to the keeper of the membership register and the Treasurer (both presently at the TU Delft) for invoicing.

### **13. Forthcoming conferences**

The possibilities for future conference sites were discussed. It was decided to formulate criteria for selection of a conference site.

**Action:** Egbert to formulate criteria to the next Board Meeting in Edinburgh.

### **15. Composition of the IATUL Board**

In view of the upcoming retirements from the Board in the near future the question of recruiting new Board Members was discussed. It was thought necessary to formulate a clear policy for the procedure.

**Action:** Michael and Egbert will formulate a proposal for the succession procedure to the next Board Meeting in Edinburgh.

### **16. Procedure for the IATUL Essay Prize and Poster Prize**

It was decided to discontinue the Essay Prize as too cumbersome and to award up to two Poster Prizes per conference. Not more than two consecutive prizes will be awarded to one institution.

In each conference there are contributed papers which are more suited for poster presentation. These will be included into the Poster Prize competition.

### **Update Conference Manual:**

Notice about Poster Prize competition to be added to the Manual.

### **17. Any other business: Projects**

**a)**

According to the suggestion of the Honorary Auditor Tony Evans the Board decided to establish travel grants for librarians under the chief librarian level to attend the IATUL conferences. These might e.g. be first-time attendees. The amount of the grant and the guidelines how they are dispensed will be decided in the next Board Meeting in Edinburgh.

**Action:** Egbert to formulate guidelines and Leo to suggest the amount of the grant in Euros.

**b)**

Possible projects for IATUL were discussed.

Leo suggested the area of scientific communication and economics. He will formulate a proposal for a study for the Edinburgh meeting. Gaynor informed the Board of a study done in Australia on Economics of Scholarly Communication. She will send a copy of the report to the Board Members.

The other pressing question is the digital preservation and archiving where there are several projects ongoing around the world, notably in the USA. Also ICSTI has a project in this area. Lee will check the ongoing projects in the USA.

It was decided to discuss further in the next Board Meeting in Edinburgh the feasibility of these projects, the size of financial commitments to them and whether an IATUL project might be combined with someone else's project.

### **17. Any other business**

It was considered very important to get the Conference Manual updated. It was suggested that the new IATUL Secretary might familiarise herself with the various Minutes from the recent years and simultaneously pick up any notions of pertinence to the Conference Manual.

**18. Date, place and time of the next meeting**

The IATUL Board will next convene on Saturday, 1 December, 2001 in Edinburgh, U.K., at the Library of the Heriot-Watt University.

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