

# IATUL International Study Programme

## Application

### Conditions

Applications for the IATUL International Study Programme are made on the application form in accordance with the following conditions:

- The application must set out the purpose of the visit, the benefits of the study programme and include a schedule, budget and enclosed letter of support from the university librarian.
- Applications must include a communication strategy that outlines how the findings of the study programme will be disseminated, including reporting after the tour via a report, blog, presentation or publication to the IATUL membership.
- The IATUL Board determines the amount of the grant with an upper limit of Euros 2000 (bank transfer costs included) on the recommendation of the selection panel.
- Within three months of the conclusion of the study programme, the grant holder must submit to the IATUL Office a brief report on the conduct and outcomes of the grant. The grant holder is encouraged to publish the findings in the professional literature and in their institutional repository, and may be invited to make a presentation to an IATUL conference or other event.

Applications for the following year should be sent to the IATUL Office ([iatul@cpo-hanser.de](mailto:iatul@cpo-hanser.de)) by the end of September using the attached nomination form. Only complete applications will be considered.

### Attachments

Letter of support from university librarian

Invitation letter from host institution

Work plan including plan of communication and dissemination of the findings

<b>Home Institution</b>	
Name	
Address	
City	
Postal Code	
Country	

<b>Fellow</b>	
Prenominal Title	
First Name	
Last Name	
Function	
E-mail	
Telephone	
Fax	

<b>Host Institution</b>	
Name	
Address	
City	
Postal Code	
Country	

<b>Contact Person at Host Institution</b>	
Prenominal Title	
First Name	
Last Name	
Function	
E-mail	
Telephone	
Fax	

<b>Please describe briefly the purpose of visit, the benefits to you and your institution on your return</b>	
<b>Dates of the visit</b>	
From	
Until	
Duration of the visit (Days)	

<b>Budget Plan</b>	
Amount (EURO) of financial support requested from IATUL (reimbursement after the study programme and after submitting of invoices)	
Amount (EURO) of financial support provided by home institution	
Bank account data of fellow	

<b>Further Comments</b>

<b>Signature Head of requesting institution</b>	
Place, Date	Signature
<b>Signature Fellow</b>	
Place, Date	Signature