

IATUL International Research/Study Programme

Application

Conditions

Applications for the IATUL International Research/Study Programme are made on this application form in accordance with the following conditions:

- The application must set out the purpose of the research/study and the demonstrated need for such
- The application must set out the benefits and outcomes that will be derived from the research/study
- A project schedule, budget and letter of support from the University Librarian/Director must be supplied
- Applications must include a communication/dissemination strategy that outlines how the findings of the research/study will be disseminated, including reporting findings to the IATUL membership through presenting at an IATUL conference as well as other methods such as reports, blog etc.
- Applications must include what other outcomes will be produced and how they will benefit the wider IATUL membership
- The IATUL Board appoints a selection panel of Board members which determines the successful applicants
- The IATUL Board determines the amount of the grant with an upper limit of €4,000 Euros on the recommendation of the selection panel
- Within three months of the conclusion of the research/study, the grant holder(s) must submit to the IATUL Office a brief report on the conduct and outcomes of the grant, which will include plans and timelines for the production of other outcomes
- The research/study must be concluded one year after the project is officially approved by the IATUL Board of Directors
- Extension of the research/study from the submitted project schedule can only occur in extenuating circumstances. Application for extension must be made at least one month before a scheduled deliverable is due and should include a statement of why the extension is necessary and a proposed amended project schedule
- The grant holder(s) is/are encouraged to publish the findings in the professional literature and in their institutional repository, and they may submit (or be invited to submit) a presentation for an IATUL conference or other event
- Successful applicant will support and contribute to the promotion and publicity of the IATUL Research and Study Grant Programme, as identified by the IATUL Board

Only one application for a grant can be accepted from any IATUL member in each calendar year. Applications for the following year are accepted from 1 June until 30 September.

Applications should be sent to the IATUL Office (iatul@ub.tum.de) using this form.

Only fully complete applications will be considered.

Attachments

Letter of support from University Librarian/Director

Letter of support from partner(s) institutions University Librarian/Director

Work/project plan of research/study activity and production of outputs

Plan of communication and dissemination of the findings/outcomes

(reproduce this page for partner applicants)

Applicant	
Title	
First Name	
Last Name	
Position	
E-mail	
Telephone	
Professional qualifications and memberships	

Institution	
University Librarian/Director	
Name	
Address	
City	
Postal Code	
Country	

Applicant signature	
Date	Signature
University Librarian/Director Signature	
Date	Signature

Please describe briefly the investigation/research, the benefits and potential outcomes of your proposed project.

Budget Plan	
Amount (EURO) of financial support requested from IATUL (reimbursement after submitting of invoices). Please provide itemized anticipated expenditure.	
Item description	Amount (€)
(add additional rows as required)	
Total IATUL Financial Support Requested	
Amount (EURO) of financial support provided by partner institution(s)	
Institution bank account details for reimbursement	

Project Schedule	
What	When

(add additional rows as required)

(reproduce this page for partner applicants)

Please describe briefly your career to date and the role and responsibilities of your position

Other Details