

Constitution

Article 1. Name, Registered Office, Legal Status and Fiscal Year

- a. The Association shall be known as the INTERNATIONAL ASSOCIATION OF UNIVERSITY LIBRARIES.
- b. The English language is its official medium of communication.
- c. In view of the founding of the association as the 'International Association of Technical University Libraries', the official abbreviation of the name of the Association for all purposes and in all languages, shall be IATUL.
- d. IATUL is a registered association in the German Central Register of Associations located in Munich. Standards and legal regulations of the German Civil Code apply.
- e. Any proposal for the modification or extension of the present Constitution, whether originating from the Board of Directors or otherwise, must be submitted for the consent of members and must allow a full four weeks for deliberation. Dissent by more than one quarter of the voting membership shall invalidate any such proposal.
- f. IATUL is a non-profit-organisation. Its assets shall be used exclusively and directly for tax privileged purposes in accordance with its purpose for the promotion of science and research in the field of library services.
- g. No person may benefit from expenditures not related to the purposes of the association, or through inappropriately high allowances. IATUL libraries shall not, in relation to that membership, receive allowances or additional remuneration from the association.
- h. The financial year runs concurrent with the calendar year.

Article 2. Purpose and Tasks

- a. The purpose of IATUL shall be to promote effective cooperation among its member university libraries.
- b. The main objective of IATUL shall be to provide a forum where library directors and senior managers can meet to exchange views on matters of current significance pertaining to library service development and to provide an opportunity for them to develop a collaborative approach to new challenges.
- c. IATUL shall promote the introduction of cutting edge technology, as well as commissioning reports on technology trends and information management methods to facilitate and optimise library services for its members, implementing initiatives such as:
 - i. the development of standards;
 - ii. the publication of recommendations;
 - iii. the organisation of advanced training courses;
 - iv. the publication of future trends in librarianship;
 - v. and, the publication of best practice guidelines.
- d. Subject to the above, the association will introduce appropriate targets and measures, such as:
 - i. Representing the interests of, and serving as, a competent partner to its members with regard to business issues, and acting as an advocate for facilitation of networking university library services around the world.
 - ii. Cooperating with international bodies of similar mission and interest.

- iii. Regularly reviewing and implementing the strategic plan promoting the general aims of IATUL.
- iv. Presenting an annual report on its activities to be presented to the General Assembly of IATUL members at the annual conference.

Article 3. Membership

- a. IATUL membership is institutional, with the respective library director as contact for the institution, or in her/his absence, his/her nominee.
- b. **Ordinary Membership**
Available to libraries of universities offering internal PhD programmes.
- c. **Associate Membership**
IATUL also welcomes membership applications from organisations who supply services to university libraries should they wish to be identified with the association's activities. Associate membership is available, subject to confirmation by the Board, to libraries/information services and commercial organisations interested in supporting the aims and objectives of IATUL.
- d. **Honorary Membership**
As an exception to institutional membership, the Board may confer honorary membership upon individuals who have served the Association, or international librarianship, with particular distinction.

Article 4. Rights and Obligations of Members

- a. All Members have the right to participate in all events offered and organised by IATUL.
- b. Ordinary Members shall have the right to vote on all questions put to the vote by the Board or the General Assembly. Transfer of voting rights is not permitted.
- c. Ordinary Members and Associate Members shall pay the regular annual dues of the Association.
- d. Ordinary Members and Associate Members are allowed to submit proposals to the Board of Directors and the General Assembly.

Article 5. Application for Membership

- a. Applications for membership of IATUL shall be addressed to the Secretary of the Association. Membership is subject to approval by the IATUL Board of Directors and will commence with the calendar year.

Article 6. Termination of Membership

- a. Membership shall end
 - i. upon death (in case of honorary membership)
 - ii. in case of dissolution of a legal entity
 - iii. in the event of voluntary resignation
 - iv. by exclusion as defined in Article 6.b..
- b. A member may be excluded for conduct damaging to the association or if its conduct grossly compromises the interests of the association. The decision on exclusion is taken by resolution of the General Assembly, with a three-quarters majority of the votes.

Article 7. Organs of the Association

- a. General Assembly (Article 8)
- b. Board of Directors (Article 9)
- c. Executive Board (Article 10)
- d. A term of office for Board or Executive Board membership shall be three years, effective January 1 of the year designated by the Board, with one optional extension upon request and the decision of the Board of Directors and with the approval by the candidate concerned.
- e. Details of regulations relevant to the Organs of the Associations are laid down in the IATUL Rules of Procedure.

Article 8. General Assembly

- a. The General Assembly shall be made up of the official representatives of ordinary IATUL member libraries and is the supreme body of IATUL. The General Assembly decides upon the directions for the work of the Board of Directors and hence on all questions of fundamental significance for the association.
- b. The General Assembly meets at least once a year, at the annual conference. Invitations and meeting documents will be issued electronically at least six weeks before the meeting.
- c. The meeting of The General Assembly shall be chaired by the President.
- d. The tasks of the General Assembly consist, in particular, of the following:
 - i. Receive, discuss and approve of the President's annual report
 - ii. Receive, discuss and approve of the Treasurer's annual financial report and budget proposals for the current fiscal year
 - iii. Adopt rules for membership fees for the different membership categories
 - iv. Elect the Executive Board
 - v. Approve bylaws, amendments and editorial changes to the Constitution as well as dissolution of IATUL
 - vi. Decide upon proposals presented at meetings
- e. The General Assembly has a quorum, irrespective of the number of representatives of IATUL members present.
- f. The General Assembly passes its resolutions by simple majority of the voting members present; abstentions are not taken into consideration; a motion shall be deemed to be rejected in the event of an even split in the vote.
- g. The decisions of the General Assembly shall be recorded in the minutes of the meeting and signed by the Chairperson and the Secretary.

Article 9. Board of Directors

- a. Only Ordinary Members are eligible as members of the IATUL Board of Directors. The Board of Directors shall be composed of the President, the Vice-President, the Secretary, the Treasurer, and at least four other persons to be elected by the membership. Members of the Board shall be elected for a term of three years, effective January 1 of the upcoming year, and shall be eligible for immediate re-election to one additional term. The Board of Directors shall suggest the Officers, i.e. the Executive Board of the Association to be elected by the General Assembly.
- b. The number of the Board Members shall be eight. In addition, the Board may co-opt up to two further members. The composition of the Board of Directors shall reflect the diverse regions of the world.
- c. In cases where a Board member resigns or is unable to serve his or her entire term, the Board will elect a replacement in accordance with the respective article of the Constitution.

Article 10. Executive Board

- b. The Executive Board, its members being the Officers of the Association, shall be composed of the President, the Vice-President, the Secretary and the Treasurer.
- c. The term of the new Officer shall follow the principle set forth above if he/she is already a member of the Board, whereas the previous years as non-Executive Board member are excluded from the calculation
- c. At meetings of the Executive Board, resolutions are passed with a simple majority and the results must be documented. The Executive Board stays in office until a new Executive Board is elected.
- d. The Association is represented in and out of court by each member of the Executive Board.
- e. The Secretary conducts the everyday business of the association. The Vice-President replaces the President in his absence. The Treasurer is responsible for all financial affairs. Members of the Executive Board may receive an appropriate remuneration for their activities.
- f. If certain contents of the constitution obstruct entry onto the German Central Register of Associations or the recognition of tax-exempt status by the responsible Tax Office, the Executive Board is authorized to carry out the required modifications following a decision by the General Assembly.
- g. When an Officer resigns or is unable to continue to serve in his or her office, the Board will suggest to the General Assembly either one of its members or the official representative of a member library to replace him or her.

Article 11. Use of Assets in Case of Dissolution of the Association

- a. In the event of the dissolution of IATUL, the Board shall decide upon the disposal of funds, provided such funds may be disposed of only for non-profit charitable or educational purposes, in accordance with the applicable law of the respective office location.
- b. Liquidators of the process of dissolution shall be the acting Board of Directors, unless the General Assembly decides otherwise.

We declare the correctness and completeness of this constitution according to the applicable law.

Reiner Kallenborn
IATUL President